

**GENERAL CONSENT WITHDRAWAL & IKEA FAMILY MEMBERSHIP CANCELLATION REQUEST FORM**

Please provide us with your particulars so that we can verify your identity in order to process this request.

1.	Your name (in full)	
2.	Your contact details	Contact No.:  Email Address:
3.	Your 16-digit IKEA FAMILY membership number (if applicable)	
4.	Please state the nature of your relationship with Ikano (Philippines) Inc.	<input type="checkbox"/> A current/ former customer <input type="checkbox"/> A current/ former employee <input type="checkbox"/> A current/ former vendor/ supplier/ distributor/ business partner/ service provider <input type="checkbox"/> Other (specify) _____ <i>* tick and/or delete where applicable</i>
5.	Please specify the areas of withdraw of consent in the use of your personal data.	<input type="checkbox"/> Direct marketing and promotions <input type="checkbox"/> Surveys/feedback forms <input type="checkbox"/> Other (specify) _____ <input type="checkbox"/> All, including termination of the membership stated above <i>* tick where applicable</i>
6.	Please sign this form, check the information you have provided, then send this form together with the supporting documents to the Data Protection Officer via dpo.ph@ikano.asia	<input type="checkbox"/> By ticking this box, I hereby declare and confirm that all information and supporting documents provided by me in connection with this Consent Withdrawal and/or Membership Cancellation Request are true, accurate and complete. I understand that it will be necessary for Ikano (Philippines) Inc. to verify my identity and that Ikano (Philippines) Inc. may contact me for more detailed information in order to withdraw or cancel my membership and I consent to the collection, use and disclosure of the personal data that I have provided in this form for the purpose of complying with my Consent Withdrawal and/or Membership Cancellation Request.  Signature : _____ Date : _____

**Important Notes:**

- (1) **Membership cancellation will result in cancellation of your existing IKEA FAMILY points.**
- (2) Please note that Ikano (Philippines) Inc. reserves the right to refuse to comply with your Consent Withdrawal and/or Membership Cancellation Request as may be permitted under the Data Privacy Act of 2012. To process this request, the information in this form may need to be given to third party service providers to Ikano (Philippines) Inc.
- (3) Personal data collected on this form is required to enable your Consent Withdrawal and/or Membership Cancellation Request to be processed, and will only be used in connection with such request.

**For official use only:**

Received by : \_\_\_\_\_ Date : \_\_\_\_\_

Verified by: \_\_\_\_\_ Date : \_\_\_\_\_

Remarks :

